MOWW® || IRS Reporting Certification

TO: Headquarters, Military Order of World Wars
ATTN: Chief of Staff (HQ MOWW/CS)
435 North Lee Street | Alexandria, VA 22314-2301
Email: mowwcs@comcast.net

✪ HQ MOWW SUSPENSE: 30 SEPTEMBER OF EVERY YEAR ✪
Not later than 30 Sep of every year, email or mail to HQ MOWW/CS your completed MOWW Fm 1, and include a copy of your IRS "ePostcard" email receipt
✪ THE MOWW TAX (FISCAL) YEAR IS: 1 JULY – 30 JUNE ✪

ALWAYS REFER TO THE INTERNAL REVENUE SERVICE AND THE MILITARY ORDER OF THE WORLD WARS WEBSITES FOR THE MOST CURRENT INFORMATION

BY SIGNING BELOW, THE UNDERSIGNED OFFICERS OF THE MOWW ELEMENT NAMED BELOW CERTIFY THEY HAVE ADEQUATE RECORDS OF ALL INCOME AND EXPENSES FOR THE FISCAL YEAR LISTED, THEY CONDUCTED AN ANNUAL FINANCIAL AUDIT, AND THAT ALL APPROPRIATE IRS TAX FORMS WERE FILED FOR THE FISCAL TAX YEAR BEING REPORTED.

A. ORGANIZATIONAL INFORMATION *(PLEASE PRINT)*

1. Organizational Name (e.g., Chapter, Region): _____
   (PRINT THE REGION, DEPARTMENT, STATE OR CHAPTER NAME, AS APPLICABLE)
2. Mailing Address: _____
   (PRINT THE FULL REGION, DEPARTMENT, STATE OR CHAPTER MAILING ADDRESS, APPLICABLE)
3. Employer Identification Number (EIN): _____
   (PRINT THE ORGANIZATION'S EMPLOYEE IDENTIFICATION NUMBER - EIN)
4. MOWW Fiscal Tax Year: 1 July _____ through 30 June _____
   (PRINT APPLICABLE BEGINNING AND ENDING YEARS, E.G., 1 JULY 2015 THROUGH 30 JUNE 2016)

B. MEMBERSHIP COMPOSITION *(CIRCLE "YES" OR "NO")*

1. Are at least 75 percent of its Region, Department, Sate or Chapter members (as appropriate) past or present members of the United States Armed Forces? YES NO
2. Are at least 77.5 percent of its Region, Department, State or Chapter members (as appropriate): YES NO
   a. Present or former members of the United States Armed forces, and members of university Reserve Officer Training Corps (ROTC) programs, or
   b. Cadets (i.e., students in college or at Armed Service academies), or
   c. Spouses, widows, widowers, ancestors or lineal descendants of individuals referred to in *2a.* or *2b.* above?

C. GROSS RECEIPTS *(CIRCLE "YES" OR "NO")*

1. Did the chapter, etc., gross $50,000 or more in receipts during the tax year being reported? YES NO
2. If the answer to *C.1.* above is "NO," was IRS Form 990-N ("*e-Postcard*") filed on-line? YES NO
   IRS website link to e-file the IRS Form990-N, "ePostcard" http://www.irs.gov/charities/article/0,,id=169250,00.html
3. If the answer to *C.1.* above is "YES," was the appropriate IRS Tax Form 990 filed? N/A YES NO

D. ANNUAL AUDIT *(CIRCLE "YES" OR "NO")*

Did the chapter, etc., conduct an annual audit/financial review of the chapter, etc., for the last MOWW fiscal Fiscal/operating year (i.e., 1 July-30 June) in accordance with MOWW Bylaws and policy, and is a signed statement documenting this fact retained in the chapter's, etc., financial records? YES NO

E. OFFICER CERTIFICATION *(CIRCLE "YES" OR "NO")*

Have all officers (e.g., chapter officers) been duly elected and sworn in, was the applicable Oath of Office form signed by each, and is that signed form retained in the chapter's, etc., records? YES NO

F. OFFICER SIGNATURE *(CHAPTERS, ETC., MUST ATTACH A COPY OF THEIR IRS "E-POSTCARD" EMAIL RECEIPT TO THE MOWW FORM 1 SUBMITTED TO HQ MOWW)*

_____
COMMANDER'S (OR ADJUTANT'S) SIGNATURE AND DATE

_____
TREASURER'S SIGNATURE AND DATE

_____
PRINT COMMANDER'S (OR ADJUTANT'S) FULL NAME, RANK AND SERVICE

_____
PRINT TREASURER'S FULL NAME, RANK AND SERVICE